

ASSOCIATION OF UNIVERSITY PROFESSORS OF NEUROLOGY

ANNUAL MEETING

2024 PROSPECTUS



**Educational Sessions Geared Towards:
Chairs (new & experienced), Program Directors,
Clerkship Directors, VA Chiefs & Women Leaders**

Sponsorship Opportunities

Platinum Package

\$10,000

Benefits include:

- One (1) sponsored 30-45 minute podcast, to be conducted in 2025
- One (1) complimentary 6ft Tabletop display in the foyer of the meeting space
- Your choice to sponsor either the breakfast, lunch or all three breaks with onsite recognition
- Attendance list post-meeting
- One (1) complimentary registration
- Your Company's logo displayed on the Annual Meeting webpage, linked to company website.
- Listed as Event Sponsor on Event Signage

Gold Package

\$5,000

Benefits include:

- One (1) complimentary 6ft Tabletop display in the foyer of the meeting space
- Your choice to sponsor either the breakfast, lunch or all three breaks with onsite recognition
- One (1) complimentary registration
- Your Company's logo displayed on the Annual Meeting webpage, linked to company website.
- Listed as Event Sponsor on Event Signage

Additional Information

EXHIBIT HOURS ON SATURDAY, SEPTEMBER 14TH

Set Up: 6:15 – 7:00 am

Tear Down: 5:00-6:00 pm

REGISTRATION

One (1) full registration is included in each Sponsorship Package listed above. Full Registration includes access to the educational presentations, breakfast, lunch, refreshment breaks, and reception. This allows representatives further contact with the attendees. Attendance by representatives at their tables is at their discretion.

HOTEL INFORMATION

For your convenience, AUPN has partnered with the ANA to share their room block. Sleeping rooms have been reserved at the [Hilton Orlando](#) at a conference rate of \$259.00 (plus \$20 resort fee and taxes, per night, per room) for a traditional single or double room. The special group room rate is available until Thursday, August 22, 2024, or until the ANA block is sold out. After this date, the prevailing rates for the hotel will apply.

QUESTIONS

Contact Katie Fernstaedt, AUPN Executive Director at neuro@aun.org or 952-545-6724

Supporter Rules and Regulations

The rules and regulations contained herein are intended by AUPN to serve the best interests of AUPN educational sessions, the supporters, and the attendees, and give notice to applicants and supporters of governing rules and regulations. All applicants and supporters are bound by the rules and regulations. AUPN shall have full authority to interpret or amend these rules, and its decision is final. Supporters agree to abide by any rules or regulations that may hereafter be adopted, which shall be as much a part as though originally incorporated. All issues not addressed herein are subject to the decision of AUPN. These rules and regulations have been formulated in the best interest of all Supporters. The Supporter understands and agrees that the information contained in this prospectus and AUPN Rules and Regulations are an integral and binding part of the Exhibit Space Contract, and that by submitting the exhibit space application/contract indicates understanding and agreement to comply with all policies, rules, regulations, terms and conditions in the prospectus, and any other AUPN issued communication. These rules and regulations may be amended or changed at any time by AUPN, and all amendments and changes will be binding on all parties.

CONTRACT FOR SPACE

The order of a support package upon acceptance by the Association of University Professors of Neurology (AUPN), assignment of space, and the payment of rental charges constitutes a contract for rental of the space assigned. Any Supporter failing to occupy space is not relieved of the obligation to pay the full rental price. If not occupied by the time set for completion of display installation, such space may be re-possessed by the AUPN. Said contract will not be binding upon the AUPN in the event of strikes or other circumstances beyond the AUPN's control. It is agreed that: If a cancellation occurs on or before July 31, 2024, a full refund, less an administrative fee of 10%, will be issued. If cancellation occurs on or after August 1st, 2024 the company will be responsible for paying the full cost of the booth space.

GENERAL CONDUCT OF SUPPORTERS

The purpose of the AUPN's support program is to further the education of the registrants by providing an area for Supporters to present information on products or services pertinent to their professional interest. The character of exhibits is subject to the approval of the AUPN. The right is reserved to refuse applications of concerns not meeting standards required or expected, as well as the right to curtail Supporters or parts of exhibits, which reflect against the character of the meeting.

SELLING OF PRODUCTS

The AUPN provides display space for manufacturers to exhibit products on the basis of their potential informational and commercial value and not for the purpose of selling on the exhibit floor. All Supporters are required to adhere to such rules and regulations as may be established by the U.S. Internal Revenue Service to ensure continued income tax exemption for the meeting and no tax liability to the host location or the AUPN. Distribution of advertising matter outside the Supporter's own table space is not allowed.

REGISTRATION & BADGES

Supporters shall register all of its personnel in advance (one representative per company). Name badges/bands will be required for all AUPN functions and will be available at the Registration Desk.

FIRE PROTECTION

All exhibits must conform to the fire laws, health regulations, electrical codes, and other ordinances of the host cities fire department. All materials used in the exhibit must be flameproof and fire resistant. All materials are subject to inspection and their regulations shall govern. Crepe paper, corrugated paper, flameproof and otherwise, plus inflammable fluid or substances are not permitted. There will be no open flame devices and use of compressed gasses or dangerous chemicals. Any exhibits or parts thereof found not to be fireproof may be ordered dismantled. Enclosed ceilings are not permitted in the exhibit hall. Smoking is not permitted in the exhibit hall. The Hotel reserves the right to dismantle any exhibit it feels does not conform to the fire laws, health regulations, electrical codes, and other ordinances.

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Supporter Rules and Regulations

RESTRICTIONS ON USE OF SPACE

No Supporter shall sublet, assign or share any part of their allocated space. Solicitations or demonstrations by Supporters must be confined within the boundaries of their booth.

MEETING CANCELLATION

It is mutually agreed that in the event of cancellation due to fire, explosion, strike, freight embargo, flood, act of God, act of public enemy, act of war, war, act of terrorism, civil disturbance, act of any government, de jure or de facto, or other government declaration or regulation, epidemic or other event over which the AUPN has no control, then the Supporter contract may be immediately amended by the AUPN, and Supporter hereby waives any and all claims against the AUPN for damages, reimbursement, refund, or compensation. At the sole discretion of AUPN Supporter refunds will be determined after deduction of any amounts necessary to cover the expense incurred by the AUPN in connection with the show. The AUPN shall not be financially liable in the event the show is interrupted, cancelled, moved or rescheduled except as provided herein.

INSUREANCE & LIABILITY

It is the Supporter's sole responsibility to obtain, at its own expense, any or all licenses and permits, and to comply with all federal, state and local laws and ordinances for any activities conducted in association with or as part of the Exhibition. Supporter shall be fully responsible for any claims, liabilities, losses, damages or expenses relating to or arising from an injury to any person or any loss of or damage to property where such injury, loss or damage is incident to, arises out of, or is in any way connected with Supporter's participation in the Exhibition. Supporter shall protect, indemnify, hold harmless and defend the AUPN, its officers, directors and agents against all such claims, liabilities, losses, damages and expenses, including reasonable attorneys' fees and costs of litigation, arising from or in any way connected with Supporter's participation in the Exhibition; provided that the foregoing shall not apply to injury, loss or damage caused by or resulting from the negligence or willful misconduct of the AUPN, their officers, directors or agents. Supporter, its agents and representatives shall maintain general public liability insurance against claims for personal injury, death or property damage incident to, arising out of or in any way connected with Supporter's participation in the Exhibition, in an amount of not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in aggregate for personal injury, death or property damage, and Workers' Compensation insurance in an amount equal to the greater of that which is required by statute in the applicable jurisdiction, or five hundred thousand dollars (\$500,000) per accident or disease with a five hundred thousand dollar (\$500,000) policy limit. Supporter's general liability insurance shall cover Supporter's indemnification obligations under these Rules & Regulations and shall cover the AUPN and the Executive Committee as additional named insureds. Supporter shall have or obtain proof of such insurance. Supporter is responsible for obtaining, for its protection and entirely at its expense, such property insurance for its display materials as Supporter deems appropriate.

Any policy providing such property insurance must contain an express waiver by the Supporter's insurance company of any right of subrogation as to any claims against the AUPN, its officers, directors or agents. In the event any part of the exhibit hall is destroyed or damaged so as to prevent the AUPN from permitting Supporter to occupy assigned space during any part or the whole of the Exhibition period, or in the event occupation of assigned space during any part or the whole of the Exhibition period is prevented by strikes, acts of God, national emergency or other causes beyond the control of the AUPN, Supporter will be charged for space during the period it was or could have been occupied by Supporter; and Supporter hereby waives any claim against the AUPN, its directors, officers or agents for losses or damages which may arise in consequence of such inability to occupy assigned space, its sole claim against the AUPN being for a refund of rent paid for the period it was prevented from using the space.

To the fullest extent legally permissible, Supporter agrees: (i) it shall be fully responsible to pay for any and all damage to property owned by Hotel, its owning entity, managing entity or their affiliates that results from any act or omission of Supporter; (ii) to defend, indemnify and hold harmless Hotel, the entity that owns the hotel, the entity that manages the hotel and their affiliates and each of their respective shareholders, members, directors, officers, managers, employees and representatives, from any damages or charges resulting from Supporter's use of the property; and (iii) its liability shall include all losses, costs, damages, and expenses arising from, out of, or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Supporter, its agents, employees, and business invitees.